

**Potomac Valley LMSC
Timing System Operator Evaluation Form**

Name: _____ Club: _____

Email: _____

Mailing Address: _____

Prerequisites before final evaluation

1. At least 17 years of age
2. Complete the Timing System Operator online training
3. Attend PV Timing System Operator Clinic.

OR

4. Complete 1 apprentice session under the oversight of a USAS Administrative Official, or a USAS Timing Operator who has been certified for at least 1 year.

Notes for Clinic Administrator / Evaluator

Please ensure the following skills are addressed during the clinic/ apprentice session.

1. Testing the timing system, including using the starter
2. Adding and or deleting touches
3. Identifying non-working pads or buttons
4. Arming the pads to record a finish time
5. Understands when events are downloaded to the timer and knows who to ask if they are not.
6. Can perform a manual start if needed
7. Knows when to "accept start" or "ignore start"
8. Keeps track of swimmer exits during relays to ensure correct lengths swum

Apprentice Session/ Clinic Review:

Evaluator/ Clinic Instructor : _____ Date: _____

Meet: _____ Location: _____

Has Electronic Timing System Operator candidate completed all requirements as listed above?

Yes _____ No _____

Is this candidate recommended to become a certified Timing System Operator?

Yes _____ No _____

General comments (use additional page if necessary):

I acknowledge that I have received this evaluation and it has been discussed with me.

Timing System Operator's Signature _____ Date: _____

Evaluator's/ Clinic Instructor's Signature: _____ Date: _____

Complete, sign and email/ mail the evaluation form to PVOfficials@usms.org or 16124 Jerald Rd, Laurel MD 20707