

Potomac Valley Master's Committee Meeting Minutes
March 16, 1997

A motion was passed to accept the last meeting's minutes.

Officer's Reports:

Chairman:

Dave Diehl, chairman, suggested that we identify officers for next year, by fall 1997.

He also reminded meet directors to talk to their officials to make sure they know the difference between USS and USMS rules.

Dave Diehl asked that anyone desiring a rules change submit it to him soon.

Treasurer:

Rob Whitters, treasurer, recommended a new budget for 1997. The budget was approved. He submitted a financial report to Tracy Grilli for 1996. Rob discussed the need to possibly file a tax form by May 1997. He also noted that the costs for sending representatives to the convention will be higher some years than others (in particular this year).

There is a Potomac Valley fund reserve of \$17,676 as of December 26. Various ideas were floated as to whether this reserve should be spent (and how) or whether it should be kept for emergencies. No definite plans were made.

Secretary/Registrar:

The former secretary, Jeff Roddin, reported. He will be serving as the new Potomac Valley registrar. Cheryl Wagner will serve as the new Potomac Valley secretary.

As of March 16, Potomac Valley has the 3rd largest USMS registration in the country: 1,075.

Jeff asked for a vote on whether the attendance policy for clubs within Potomac Valley should be for the calendar or the fiscal year. A motion to use the calendar year was passed.

Jeff received several requests for a full set of address labels for all Potomac Valley members. Since he has a very old printer, he suggested that members submit requests for address labels to the national level where a procedure for such requests has been defined. The motion was passed.

Jeff asked if we wanted to establish a Office Depot account for necessary supplies. That motion was passed.

Jeff noted each year when swimmers register they receive a calendar year subscription to SWIM magazine that ends with the Jan/Feb issue the following year; swimmers DO NOT receive the magazine for one year from the date of their registration. Furthermore, the subscription does not necessarily begin with the issue following the date of registration - the registrations go from the

local registrar to the National Registrar to the SWIM publisher. It is possible to have a 2-3 month delay from the registration date if the SWIM printing deadline has passed.

Sanctions:

Margot Pettijohn asked teams hosting meets to please submit meet results in time. Evaluators were identified for the following meets:

| | |
|----------------------------|-----------------------------|
| Reston 2 mile lake swim: | Tom Denes. |
| Terrapin Masters 800/1500: | Rob Whitters |
| Albatross: | Debbie Morrin or Lee Bettis |

New Business:

The issue of whether to pay the registrar was discussed. Other LMSC's pay between .50 and 1.00 per swimmer plus supplies or between 2.00 and 4.00 per swimmer without supplies. A motion was passed to pay Jeff Roddin .50 per registered swimmer plus supplies for his work as registrar.

Old Business:

A decision was made to close discussion without action on the recommendation to allow teams to combine only for the purpose of competing in relays.

A motion was passed to send four voting delegates to the convention in Burlingame, CA from September 24 - 28. Four delegates will be selected from the following individuals who expressed an interest in attending:

Jeff Roddin, Rob Whitters, Debbie Morrin, Lee Bettis, Tom Denes (alternate), Lynn Hazlewood, and Dave Diehl.

The next meeting will be held on June 29th at 11:30AM after the Terrapin 800/1500 meet in Rockville.

Attendees:

Lee Bettis - DCM
Ted Hallinan - DCRP
Cheryl Wagner - TERR
Debbie Morrin - TERR
Dave Diehl - TERR
Sarah Hertz - RMST
Rob Whitters - AVST
Jeff Roddin- ANCM
Tom Denes - ANCM
Margot Pettijohn - ANCM
Bill Fisher - RMSC
Anne Sumser - TRIM

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3/17/97 PVMSC Meeting - Sign-In Sheet

Please fill in name and phone number:

- DC MASTERS (DCM) Lee Bettle 703-242-2261
- JACK MASTERS INTERNATIONAL (JACK) _____
- DIST OF COLUMBIA DEPT OF RECRE & PARKS (DCRP) TEO HALUNAN 202 639 8600
- ARLINGTON AGELESS MASTERS (AAMS) _____
- FAIRFAX COUNTY MASTERS (FXCM) _____
- TERRAPIN MASTERS (TERR) C. Wagner 703 337-2361 D. Morrin (301) 474-8382 D. Dickl
- NATIONAL CAPITAL YMCA (NCYM) _____
- CHINQUAPIN MASTERS SWIM TEAM (CHIN) _____
- RESTON MASTERS SWIM TEAM (RMST) Sarah Hert 703 278-1084
- WAKEFIELD MASTERS SWIM CLUB (WAKE) _____
- ASHBURN VILLAGE SPORTS PAVILION MASTERS (AVST) [Signature] (203) 421-7274
- MONTGOMERY ANCIENT MARINERS (ANCM) Jill R. [Signature] 301-603-0528 Tom Deves 301-564-
- BURKE MASTERS (BURK) _____
- BOWIE AQUATIC CLUB (BAC) _____
- UPPER MONTGOMERY COUNTY YMCA MASTERS (UMCY) _____
- ROCKVILLE MASTERS (RMSC) BILL FISHER 301-942-1225
- DISTRICT OF COLUMBIA AQUATICS CLUB (DCAC) _____
- BETHESDA-CHEVY CHASE YMCA (BCCY) _____
- MARYLAND SUBURBAN SWIM CLUB MASTERS (MSSC) _____
- NORTHERN VIRGINIA JEWISH COMMUNITY CT (JCCN) _____
- ALEXANDRIA MASTERS SWIMMING (ALEX) _____
- PENTAGON MASTERS AQUATIC CLUB (PMAC) _____
- TRI-MASTERS SWIMMING (TRIM) [Signature]
- THE CAPITOL SEA DEVILS MASTERS (TCSD) _____
- GERMANTOWN MARYLAND MASTERS (GERM) _____
- TEAM GOLD (GLD) _____
- NRL RECREATION CLUB (NRLR) _____
- Other _____

301-
Mand 4234
301 2983-3195

POTOMAC VALLEY LMSC FINANCIAL REPORT

| STATEMENT OF REVENUES AND EXPENSES FOR THE 12 MONTHS ENDING 12/31/96 | | STATEMENTS OF ASSETS, LIABILITIES AND FUND BALANCE AS OF 12/31/96 | |
|---|-------------|--|-------------|
| REVENUES | | ASSETS | |
| Individual and Club Registrations | \$33,775.00 | Cash - Checking Account | \$594.53 |
| Sanction Fees | \$900.00 | Savings Account | \$17,082.42 |
| Interest | \$505.86 | Total Assets | \$17,676.95 |
| Total Revenue | \$35,180.86 | FUND BALANCE | |
| | | Balance at 12/31/95 | \$14,840.31 |
| EXPENSES | | Net 1996 excess/(deficit) | \$2,836.64 |
| Registrations Fees to USMS | | Balance at 12/31/96 | \$17,676.95 |
| Individuals, Clubs and LMSC | \$23,204.50 | | |
| Postage/FAX | \$2,076.01 | TOTAL LIABILITIES & FUND BALANCE | \$17,676.95 |
| Copy Costs | \$2,898.82 | | |
| Telephone | \$35.28 | | |
| National Convention | \$2,634.11 | | |
| Misc. Office Supplies, Pubs, Awards | \$703.10 | | |
| Sanction Refunds | \$685.00 | | |
| Fee Refunds | \$49.00 | | |
| Banking Costs | \$58.40 | | |
| Total Expenses | \$32,344.22 | | |
| | | | |
| NET EXCESSES OF EXPENSES OVER REVENUE | \$2,836.64 | | |

| CATEGORY | 1996 BUDGET | 1996 ACTUALS | PROPOSED 1997 BUDGET |
|------------------|------------------------|-------------------------|---------------------------------|
| INCOME | | | |
| Ind. & Club Reg. | \$27,950.00 | \$33,775.00 | \$35,000.00 |
| Interest | \$50.00 | \$505.86 | \$500.00 |
| Sanction Fees | \$0.00 | \$900.00 | \$900.00 |
| TOTAL | \$28,000.00 | \$35,180.86 | \$36,400.00 |
| EXPENSES | | | |
| Awards | \$0.00 | \$46.10 | \$50.00 |
| Bank Charges | \$160.00 | \$58.40 | \$60.00 |
| Convention | \$3,000.00 | \$2,634.11 | \$4,950.00 |
| Copying | \$2,410.00 | \$2,898.82 | \$2,900.00 |
| FAX | \$0.00 | \$9.50 | \$10.00 |
| Ind. & Clubs | \$17,800.00 | \$23,204.50 | \$24,000.00 |
| Misc. | \$150.00 | \$112.50 | \$150.00 |
| Office | \$150.00 | \$497.50 | \$500.00 |
| Postage | \$1,940.00 | \$2,066.51 | \$2,100.00 |
| Publications | \$0.00 | \$44.00 | \$50.00 |
| Sanction Refund | \$0.00 | \$685.00 | \$700.00 |
| Telephone | \$0.00 | \$35.28 | \$40.00 |
| TOTAL | \$25,610.00 | \$32,292.22 | \$35,510.00 |

Convention budget based on 6 people attending at \$75 each convention fee, \$421 each RT (Washington Dulles/San Francisco), and \$70 per night per person.